



Will you give your time and expertise to change the lives of women and children in the slums of Kampala?

It is an exciting time to join the Awamu team – we need ambitious, talented people to help us reach more women and children.

Finance Assistant

We are looking to appoint an enthusiastic and well organised individual who possesses a good knowledge of finance to provide assistance to our small but growing project, Awamu, including support for our music event Together.

Key duties will include:

- Banking, help with cash handling after events and ledger recording.
- Preparing reports and summaries for the board on a quarterly basis.
- Occasionally attend meetings give feedback and analysis on income/spend and new systems.
- Preparing annual income and expenditure accounts for Awamu and Together Ltd. for submission to our accountants.
- Lead on setting up system for reserves and restricted funding.
- Lead on setting up gift aid system (when gain charity status).

Start date/hours: As soon as possible. Two days every quarter (dependent on candidate. Dates and hours flexible)

Recruitment Method: CV, informal discussion.

This would be a great opportunity for anyone interested in developing their knowledge of working for a charity, or wanting to give their time to impact on the lives of children and women living in poverty.

The role will be home based with meetings via Skype, occasionally attend meetings to give feedback and analysis on income/spend and new systems.

To apply, please send your CV and Covering Letter to emma@awamu.co.uk by 30 March 2017

Please note that this is an unpaid position, but Awamu will cover reasonable expenses rising from the work, including travel to any meetings and lunch.



Join our team and use your skills and expertise to change lives